



Residential Tenancy Application Form

Pacific Palms Real Estate

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Applicant Name:

Property Address:



RESIDENTIAL TENANCY APPLICATION FORM

PLEASE NOTE:

The four pages of this application must be completed in full and signed or your application will not be processed.

RENTAL PROPERTY _____

PREFERRED LEASE COMMENCEMENT DATE: _____

APPLICANTS DETAILS

Full Name: _____ D.O.B: _____

Contact No.: _____ Email Address: _____

Drivers Licence Number: _____ Passport Number: _____

No. of cars to be kept at property: _____ Are all cars registered? ☐ Yes ☐ No

Are any of these to be kept at the property? ☐ Boat ☐ Trailer ☐ Caravan ☐ Motorbike

Pets: ☐ Yes ☐ No Number: _____ Type/s and Breed/s: _____

Are the pets registered with Council? ☐ Yes ☐ No Are you a smoker? ☐ Yes ☐ No

No. of occupants to reside in property: _____

Names and ages of all persons other than applicant wishing to occupy the premises:

CURRENT PROPERTY DETAILS

Address: _____

Rented? ☐ Yes ☐ No \$ _____ per week Owned? ☐ Yes ☐ No

Name of Real Estate, Lessor or Agent if property sold: _____

Address: _____

Phone: _____ Email: _____

Reason for leaving: _____ Period of Occupancy: _____

Do you expect bond to be refunded in full? ☐ Yes ☐ No If No, why? _____

PREVIOUS PROPERTY DETAILS

Address: _____

Rented? ☐ Yes ☐ No \$ _____ per week Owned? ☐ Yes ☐ No

Name of Real Estate, Lessor or Agent if property sold: _____

Address: _____ Phone: _____

Reason for leaving: _____ Period of Occupancy: _____

Was the bond refunded in full? ☐ Yes ☐ No If No, why? _____

**REFERENCES** (Does not include relatives)

Name	Phone	Relationship

Emergency Contact: _____

Phone: _____ Relationship: _____

INCOME DETAILS (All income is net or 'take home per week')

Occupation: _____ Company: _____

Contact: _____ Phone: _____

Employment Status: ☐ Full Time ☐ Part Time ☐ Casual (____ hours per week)

Weekly Wage: \$_____ Period of Employment: _____

If less than 6 months, please provide previous employers details.

Occupation: _____ Company: _____

Contact: _____ Phone: _____

Employment Status: ☐ Full Time ☐ Part Time ☐ Casual (____ hours per week)

Weekly Wage: \$_____ Period of Employment: _____

OTHER☐ Student College/TAFE/Uni: _____ Austudy: \$_____☐ Pensioner Allowance: \$_____☐ CentreLink Allowance: \$_____☐ Self-Employed Name of Business: _____ Wage: \$_____

How long established? _____ ABN No.: _____

Accountant Name: _____ Phone: _____

QUESTIONHave you ever been evicted or are you in debt to another Lessor or Agent? ☐ Yes ☐ No

If yes, give details: _____

I, the applicant, accept the property in it's present condition: ☐ Yes ☐ No

(A detailed Entry Condition Report will be completed prior to you taking possession)

If no, give details: _____

Applicant Signature**Date****X**

PLEASE PROVIDE 100 POINTS OF IDENTIFICATION

Our agency requires the following identification to be submitted along with this application.

Please ensure you provide Min 100 points Identification - at least ONE item from each section is required.

Section 1	Section 2	Section 3
<input type="checkbox"/> (40) Driver's Licence <input type="checkbox"/> (40) Passport <input type="checkbox"/> (40) Proof of Age Card <input type="checkbox"/> (40) Student ID Card	<input type="checkbox"/> (30) Latest 3 Pay Slips <input type="checkbox"/> (30) Current Bank Statement <input type="checkbox"/> (30) Centrelink Income Statement	<input type="checkbox"/> (30) Previous Tenancy Reference <input type="checkbox"/> (20) Previous 2 Rent Receipts <input type="checkbox"/> (20) Home owner MUST SUPPLY a recent rates notice <input type="checkbox"/> (10) Motor Vehicle Registration <input type="checkbox"/> (10) Telephone Account <input type="checkbox"/> (10) Electricity Account <input type="checkbox"/> (10) Gas Account <input type="checkbox"/> (10) Pet rego papers <input type="checkbox"/> (10) Birth Certificate <input type="checkbox"/> (10) Medicare Card

FREE UTILITY CONNECTION SERVICE

myconnect[®]
a really smart move

MyConnect will contact you to connect your utilities for FREE



☒ **Yes, Please Contact Me**

☐ **Interpreter required**

☐ **OR Tick here to opt out**

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



Get in touch: ☎ 1300 854 478 ✉ enquiry@myconnect.com.au 💻 myconnect.com.au

TERMS & CONDITIONS / AUTHORITY & PRIVACY DISCLAIMER

I, the applicant, do solemnly and sincerely declare that the information provided is true and correct and has been supplied of my own free will. I, the applicant, understand that you as the agent for the lessor have collected this information for the specific purpose of checking identification, character, creditworthiness and determining if the applicant will be a suitable tenant for the property. I have inspected the above listed rental property and wish to take a tenancy of such premises for a period of _____ months/years from ____ / ____ / ____ at a rental of \$_____per week. The rent to be paid is within my means and I agree to pay a bond of \$_____.

I, the applicant, agree that I will not be entitled to occupation of the premises until:

- (a) vacant possession is provided by the current occupant of the premises
- (b) the tenancy agreement is signed by all applicants; and
- (c) the payment of all monies due are paid by the applicant/s in cleared funds

It is agreed that acceptance of this application is subject to a satisfactory report as to the applicant's creditworthiness. I understand that you as the agent are bound by the Privacy Act and the National Privacy Principles and authority is hereby given to the agent to check credit references, employment details, previous rental references, database agencies, personal references and any other searches that may verify the information provided by me. I also authorise the agent to give information to the lessor of the property, insurance providers, other agents, salespeople, database agencies, references named in this application or any other third party who would have beneficial interest relating to a tenancy matter and understand this can include information about my tenancy, creditworthiness, credit standing, credit history or credit capacity. Once a tenancy agreement has been entered into the applicant agrees that should they fail to comply with their obligations under the agreement, the failure to comply may be disclosed to third-party operators of tenant default registry agents and/or other agents.

Once the application has been approved, I agree to pay a minimum of the first weeks rent to secure the property. In this instance that being \$_____.

THE PROPERTY WILL NOT BE HELD UNTIL WE RECEIVE THE FIRST WEEK'S RENT.

In the event that my application is successful and acceptance is communicated and the first week's rent is paid, but I decide not to proceed, I agree that this money will be forfeited to your office. Upon communication of acceptance of this application by the agent I agree that this tenancy shall be binding.

I, the applicant, accept that if the application is rejected, the agent is not legally obliged to give a reason. If the application is declined, your details will be held on file for one month. Following this period all details held will be disposed of.

Applicant Signature

X

Date

Agent Signature (as witness)

Date